



**FRIENDSHIP ASPIRE BOWIE STEM ACADEMY  
PUBLIC CHARTER SCHOOL  
BOARD OF DIRECTORS  
Meeting Minutes**

**Tuesday, January 20, 2026 ~ 6PM**

**CALL TO ORDER**

The Chair, Kathy Mason, called the meeting to order at **6:07pm**. The Chair requested that Brandon Cooper, Esq. preside over the meeting as parliamentarian (manage motions/seconds and run the meeting according to procedure).

**ROLL CALL**

**Board Members Present at Roll Call:** Brandon Cooper, Esq., Kathy Mason, Dr. Zina Pierre

**Board Members Absent at Roll Call:** Henri Gardner, Deborah Robinson

**Guests/Staff Members:** Joe Harris, Board member Emeritus/CEO of Friendship Education Foundation and Dr. Phong Tran, Dr. Phong Tran, Regional Superintendent and Chief Operating Officer of Friendship Education Foundation (Operator)

**APPROVAL OF AGENDA**

The Chair provided an overview of the agenda for the January 20, 2026 meeting of the Board of Directors. Mr. Cooper proposed to amend the agenda by removing Public Comment and the Reimbursement Requests (New Business).

**Action: Motion to approve the agenda as amended for the January 20, 2026 Board of Directors meeting.**

**Motion - Kathy Mason**

**Second - Zina Pierre**

**Motion passed**

Dr. Zina Pierre left the meeting at 6:10pm

Quorum lost at 6:10pm

Deborah Robinson arrived at 6:15pm

Quorum re-established at 6:15pm

**APPROVAL OF MINUTES**

The Board reviewed the minutes from the December 16, 2025 meeting of the Board of Directors.

**Action: Motion to approve the December 16, 2025 Board of Directors meeting minutes.**

**Motion - Kathy Mason**

**Second - Deborah Robinson**

**Motion passed**

**OFFICER ELECTIONS**

a. Secretary

Nominees: Brandon Cooper, Esq.

**Action: Motion to name Brandon Cooper, Esq. as Secretary of the Friendship Aspire Bowie STEM Academy Public Charter School Board of Directors.**

**Motion - Deborah Robinson**

**Second - Kathy Mason**



**FRIENDSHIP ASPIRE BOWIE STEM ACADEMY  
PUBLIC CHARTER SCHOOL  
BOARD OF DIRECTORS  
Meeting Minutes**

**Tuesday, January 20, 2026 ~ 6PM**

**Motion passed**

**b. Treasurer**

Nominees: Deborah Robinson

**Action: Motion to name Deborah Robinson as Treasurer of the Friendship Aspire Bowie STEM Academy Public Charter School Board of Directors.**

**Motion - Kathy Mason**

**Second - Deborah Robinson**

**Motion passed**

**SCHOOL ACADEMIC PERFORMANCE UPDATE - Dr. Tran Phong, Operator**

Dr. Tran gave a brief update regarding pending projects, Professional Development Plan and clearing the PGCPs probationary list.

**TREASURER UPDATE - Deborah Robinson, Treasurer**

No update.

**~~PUBLIC COMMENT~~**

**NEW BUSINESS - Chair**

**a. Required/Suggested Bylaws Amendments - Brandon Cooper, Secretary**

This agenda item will be moved for discussion at a future Board meeting.

**~~b. Reimbursement Requests - Secretary~~**

**c. Notice of Probation Update - Chair/Secretary/Operator**

Mr. Cooper noted that the Operator along with Board and school leadership meet with PGCPs Charter School authorizer personnel weekly. The probationary period ends January 30, 2026. The program is working diligently to make progress toward addressing and resolving all concerns.

**d. Relocation to Bowie Update - Chair**

The Chair, Secretary, and Operator will attend the Bowie City Council meeting at 8pm where the Council will be discussing the petition of the use of the Kenhill Center location for the permanent relocation of Friendship Aspire Bowie STEM Academy Public Charter School. Board leadership has been meeting with council members and Bowie City manager for support of the Kenhill Center acquisition while determining other sites for interim use.

**ADJOURNMENT**

**Action: Motion to adjourn the January 20, 2026 Board of Directors meeting.**

**Motion - Kathy Mason**

**Second - Deborah Robinson**

**Motion passed**

**Meeting adjourned at 6:22pm**

Minutes Recorded by Aisha Berkeley